



In-House General Counsel

Kenner, LA

Job Description

In-House General Counsel is responsible for managing all aspects of the company's legal matters and for mitigating the company's risk. The role will serve as a key advisor to the Company's management team and work directly to support the Company's growth initiatives. The ideal candidate will have a thorough understanding of corporate law, a strong background in managing legal risks, and the ability to ensure compliance with all applicable laws and regulations. This role involves collaborating with various teams, managing legal proceedings, and advising on strategic decisions.

Duties and Responsibilities

- **Contract management:** Drafting, reviewing, and negotiating contracts with customers, suppliers, and partners;
- **Compliance:** Ensuring the company complies with laws and regulations, including business organization documents, financial, M&A, and partnership agreements
- **Advisory:** Providing legal guidance on a variety of topics, including employment law, contracts, intellectual property, and regulatory matters;
- **Risk management:** Identifying legal risks and developing mitigation strategies;
- **Corporate governance:** Overseeing corporate governance issues and helping with key hiring decisions; advise company departments including ownership, human resources, finance and accounting, sales and marketing, and operations;
- **Litigation:** Managing outside-counsel and advising the Company in legal proceedings

Skills & Abilities

- Strong analytical and reasoning, with the ability to make decisions in ambiguous situations;
- Excellent written and verbal communication skills;
- Team player with a growth mindset, willing to work with key stakeholders internally and externally;
- Intrinsically motivated to take the initiative and solve problems;
- Strong Leadership skills.

Qualifications

- JD from an accredited law school;
- Bar membership in good standing;
- 5+ years of corporate legal experience, preferably at least two years at a law firm;
- Demonstrated ability to manage a range of legal matters;
- Excellent oral and written communication skills;
- Ability to translate complex legal concepts into actionable advice for the business;
- Prior in-house experience preferred;
- Working knowledge of maritime law preferred;
- Working knowledge of insurance coverage placement and legal risk preferred.

**Working Conditions**

- Flexible work schedule
- Primarily office based in the Company's headquarters in Kenner, LA
- Travel: This position requires driving a vehicle as necessary for business-related meetings. Employee must successfully complete a Motor Vehicle Records check, possess and maintain a current valid driver's license in their state of residence. Occasional overnight travel may be required for industry events or business necessity.
- Environment: While performing the duties of this job, the employee is occasionally exposed to wet and/or humid conditions; moving mechanical parts; extended periods of sitting and/or standing. The noise level in the work environment is usually moderate; however, could occasionally require ear protection if in the field for business necessity.
- FLSA status: Exempt
- Reports to: President of Company